



# PATIENT QUESTIONNAIRE

(PLEASE PRINT)

New Patient	<input type="checkbox"/>
Reactivate	<input type="checkbox"/>
Other	<input type="checkbox"/>

*Full Legal Name _____			*Birth Date _____		
First	Middle	Last			
*Address _____					
Street / PO Box	City	State	Zip		
*Home Phone _____		*Mobile Phone _____		Fax _____	
Would you like to receive Email or Text reminders for appointments? <input type="checkbox"/> No <input type="checkbox"/> Yes – (*Please sign Authorization form at office)					
*Employer _____		*Work Phone _____		Student <input type="checkbox"/> No <input type="checkbox"/> Yes - (see also page 4)	
Marital Status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed			Email Address _____		
Spouse Name _____		Phone # _____		Spouse Employer _____	
Emergency Contact _____		Phone # _____		Relationship _____	
*Did anyone refer you to our office? <input type="checkbox"/> No <input type="checkbox"/> Yes – Who _____					

**HISTORY OF PRESENTING ILLNESS/INJURY** (see also page 3)

\*What are your symptoms? \_\_\_\_\_

\*Date your symptoms began? \_\_\_\_\_

\*How did it occur? \_\_\_\_\_  \*Work Related  \*Auto Accident (\*Provide copies of ALL Documents)

Have you missed any work?  No  Yes - How Much? \_\_\_\_\_ hours / days / weeks / months

\*Do you have any recent X-rays of that area(s)?  No  Yes – Facility where taken? \_\_\_\_\_

**PAST MEDICAL HISTORY** (see also page 4)

\*Have you received care from a Chiropractor before?  No  Yes – Doctor/Clinic \_\_\_\_\_

**INSURANCE COVERAGE** \*Do you have Insurance?  No  Yes - Provide COPY of Insurance Card(s)

**CLINIC USE ONLY:**

Appointment Date \_\_\_\_\_ Time \_\_\_\_\_ am / pm

Clinic \_\_\_\_\_ Provider \_\_\_\_\_

Patient Acct # \_\_\_\_\_ Staff Initials \_\_\_\_\_

PRIMARY INSURANCE	SECONDARY INSURANCE
Insurance Co _____	Insurance Co _____
Insurance Phone _____	Insurance Phone _____
Policy/Subscriber ID# _____	Policy/Subscriber ID# _____
Group# _____	Group# _____
Policyholder Name _____	Policyholder Name _____
Policyholder Relationship to You _____	Policyholder Relationship to You _____
Policyholder Date of Birth _____	Policyholder Date of Birth _____
Policyholder Employer _____	Policyholder Employer _____

**PATIENT DEMOGRAPHICS** (\*Required per Federal Guidelines)

SSN# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

\*Gender  Male  Female

\*Ethnicity (select one):  Hispanic  Not Hispanic

\*Race (select one):

- Alaska Native     Asian     Native Hawaiian     White/Caucasian  
 American Indian     Black/African American     Other Pacific Islander     Other: \_\_\_\_\_

\*Language (select one):

- English     Hmong     Lao     Spanish     Vietnamese     Other: \_\_\_\_\_

\*How do you prefer to receive follow-up reminders for Preventive Care? (select one) (see page 1)

- Letter     Phone Call     Email     Fax

\*Allergies:  None **-OR-**  See List Below:

**Drug/Medication (ADR):**

**Food:**

**Other Allergies**  
(e.g.-animals, pollen, latex, etc)

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

\*Smoking Status (Individuals age 13 years and older):

- Smoker-Daily                      (\_\_\_Packs/day or \_\_\_Cigarettes/day – for: \_\_\_Years or Since: \_\_\_\_/\_\_\_\_/\_\_\_\_)  
 Smoker-Some Days (NOT Daily)  
 Former                                  (\_\_\_Packs/day or \_\_\_Cigarettes/day – from: Age \_\_\_\_ to Age \_\_\_\_)  
 Never  
 Smoker-Current Status Unknown

\*Current Prescription Medications  None **- OR -**  See List Below

Name of Prescription:	Dose (mg, mL, etc)	Form (Tab, Caps, etc)	Duration (# times per day, wk, mo)	-AND- Chronic	As Needed	Unknown
_____	_____	_____	x per _____	_____	_____	_____
_____	_____	_____	x per _____	_____	_____	_____
_____	_____	_____	x per _____	_____	_____	_____
_____	_____	_____	x per _____	_____	_____	_____
_____	_____	_____	x per _____	_____	_____	_____
_____	_____	_____	x per _____	_____	_____	_____
_____	_____	_____	x per _____	_____	_____	_____
_____	_____	_____	x per _____	_____	_____	_____
_____	_____	_____	x per _____	_____	_____	_____
_____	_____	_____	x per _____	_____	_____	_____

**CLINIC USE ONLY: (Vitals age 2 yrs+)**

Height \_\_\_\_\_ inches;    Weight \_\_\_\_\_ lbs;    Pulse \_\_\_\_\_ ;    Respir \_\_\_\_\_ ;    Temp \_\_\_\_\_ ;  
 Blood Pressure ( Left Arm / Right Arm ) \_\_\_\_\_ / \_\_\_\_\_ (Sitting / Standing / Supine)

**Staff Initials:** \_\_\_\_\_

# HISTORY OF PRESENT ILLNESS - CHIEF COMPLAINT(S) (see also page 1)

Fill out this section as accurately as possible. Mark the area with the described sensation using the appropriate symbols from the left. Rate your pain on the scale below from 0 to 100 (0 = no pain; 100 = intolerable pain). If there is more than one area of discomfort, please rate the pain 0 to 100 next to each area as appropriate.

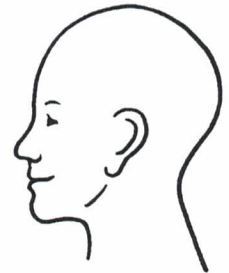
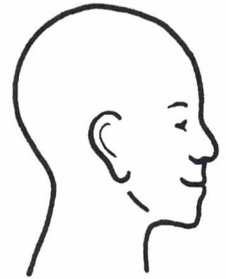
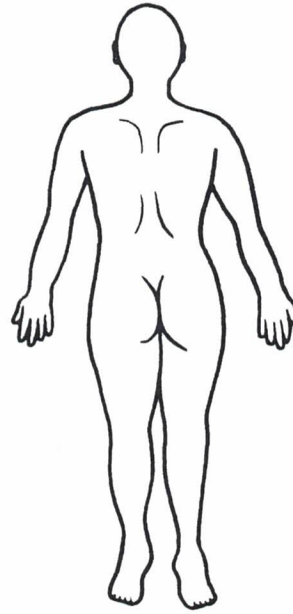
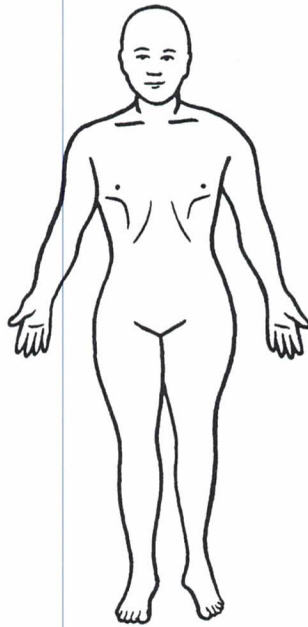
<b>X X X</b>	Burning Pain
<b>( ( (</b>	Aching Pain
<b>0 0 0</b>	Pins & Needles
<b>- - -</b>	Numbness
<b>: : :</b>	Sharp Pain

<input type="checkbox"/>	Constant
<input type="checkbox"/>	Comes/Goes
<input type="checkbox"/>	Getting Better
<input type="checkbox"/>	Getting Worse
<input type="checkbox"/>	Staying Same

<b>Better:</b>	<b>Worse:</b>
<input type="checkbox"/> AM	<input type="checkbox"/>
<input type="checkbox"/> MID-DAY	<input type="checkbox"/>
<input type="checkbox"/> PM	<input type="checkbox"/>



**NO PAIN**

**PAIN SCALE:**

**INTOLERABLE**

0 \_\_\_ 5 \_\_\_ 10 \_\_\_ 15 \_\_\_ 20 \_\_\_ 25 \_\_\_ 30 \_\_\_ 35 \_\_\_ 40 \_\_\_ 45 \_\_\_ 50 \_\_\_ 55 \_\_\_ 60 \_\_\_ 65 \_\_\_ 70 \_\_\_ 75 \_\_\_ 80 \_\_\_ 85 \_\_\_ 90 \_\_\_ 95 \_\_\_ 100

**What Makes Condition BETTER?**

Head / Neck:	<input type="checkbox"/> Heat	<input type="checkbox"/> Cold	<input type="checkbox"/> Meds	<input type="checkbox"/> Chiropractic	<input type="checkbox"/> Other: _____
Mid Back:	<input type="checkbox"/> Heat	<input type="checkbox"/> Cold	<input type="checkbox"/> Meds	<input type="checkbox"/> Chiropractic	<input type="checkbox"/> Other: _____
Low Back:	<input type="checkbox"/> Heat	<input type="checkbox"/> Cold	<input type="checkbox"/> Meds	<input type="checkbox"/> Chiropractic	<input type="checkbox"/> Other: _____
Shoulder, Arm, Wrist, Hand:	<input type="checkbox"/> Heat	<input type="checkbox"/> Cold	<input type="checkbox"/> Meds	<input type="checkbox"/> Chiropractic	<input type="checkbox"/> Other: _____
Hip, Leg, Ankle, Foot:	<input type="checkbox"/> Heat	<input type="checkbox"/> Cold	<input type="checkbox"/> Meds	<input type="checkbox"/> Chiropractic	<input type="checkbox"/> Other: _____
Other: _____	<input type="checkbox"/> Heat	<input type="checkbox"/> Cold	<input type="checkbox"/> Meds	<input type="checkbox"/> Chiropractic	<input type="checkbox"/> Other: _____

**What Makes Condition WORSE?**

Head / Neck: \_\_\_\_\_

Mid Back: \_\_\_\_\_

Low Back: \_\_\_\_\_

Shoulder, Arm, Wrist, Hand: \_\_\_\_\_

Hip, Leg, Ankle, Foot: \_\_\_\_\_

Other: \_\_\_\_\_

**Indicate your Ability to Perform the Following Activities of Daily Living. Please use the following codes:**

**U – Unable    L – Limited    P – Painful    D – Difficult    N – Normal    H – Haven't Tried**

<input type="checkbox"/> Lying on Back	<input type="checkbox"/> Dressing Self	<input type="checkbox"/> Lifting	<input type="checkbox"/> Kneeling	<input type="checkbox"/> Twist/Turn – LEFT / RIGHT
<input type="checkbox"/> Lying on Sides	<input type="checkbox"/> Stooping	<input type="checkbox"/> Gripping	<input type="checkbox"/> Bending Forward	<input type="checkbox"/> Sitting/Driving/Riding
<input type="checkbox"/> Lying on Stomach	<input type="checkbox"/> Pushing/Pulling	<input type="checkbox"/> Standing	<input type="checkbox"/> Get In/Out of Car	<input type="checkbox"/> Using Computer
<input type="checkbox"/> Turning Over in Bed	<input type="checkbox"/> Reaching	<input type="checkbox"/> Walking	<input type="checkbox"/> Sexual Activity	<input type="checkbox"/> Using Stairs
<input type="checkbox"/> Cough/Sneeze/Grunt – (if painful, where _____)				
<input type="checkbox"/> Sleeping - (# times wake up _____; # pillows _____; position sleep in: _____)				

## PAST MEDICAL HISTORY (see also page 1)

**FEMALES:** Are You Pregnant?  No  Yes – Due Date: \_\_\_\_\_ Doctor: \_\_\_\_\_

Date of Last Gynecological & Breast Exam: \_\_\_\_\_

**MALES:** Date of Last Prostate & Testicular Exam: \_\_\_\_\_

How often have you had this condition that you are seeing us today for?  Never  1-3 Times  4 or More Times

Have you received care from a Chiropractor before?  No  Yes (see also page 1)

Have you seen a Medical Doctor for this Condition?  No  Yes – Doctor/Clinic \_\_\_\_\_

Do you have any other Health Conditions? (Check all that apply):

Diabetes  High Blood Pressure  High Cholesterol  Asthma  IBS/Colitis  Cancer

Arthritis  Infertility Issues  Other: \_\_\_\_\_

Describe any major Illnesses, Injuries, Falls, Hospitalizations, Accidents or Surgeries:

DATE	DOCTOR	CONDITION(S)	RESULTS
_____	_____	_____	<input type="checkbox"/> Full Recovery <input type="checkbox"/> Complications
_____	_____	_____	<input type="checkbox"/> Full Recovery <input type="checkbox"/> Complications
_____	_____	_____	<input type="checkbox"/> Full Recovery <input type="checkbox"/> Complications
_____	_____	_____	<input type="checkbox"/> Full Recovery <input type="checkbox"/> Complications
_____	_____	_____	<input type="checkbox"/> Full Recovery <input type="checkbox"/> Complications
_____	_____	_____	<input type="checkbox"/> Full Recovery <input type="checkbox"/> Complications

## SOCIAL HEALTH HISTORY

Student  Part-Time  Full-Time  N/A (see also page 1)

Occupation \_\_\_\_\_ Hrs per Week \_\_\_\_\_

Recreational Activities/Hobbies \_\_\_\_\_

Do you Exercise?  No  Yes – How Often? \_\_\_\_\_ In What Way? \_\_\_\_\_

Do you consume Caffeine?  No  Yes – How Much? \_\_\_\_\_ How Often? \_\_\_\_\_

Do you consume Alcohol?  No  Yes – How Much? \_\_\_\_\_ How Often? \_\_\_\_\_

## FAMILY HEALTH HISTORY

List any current or past health conditions of your family members (if deceased, indicate at what age and from what?)

MOTHER: \_\_\_\_\_

FATHER: \_\_\_\_\_

BROTHERS: \_\_\_\_\_ How Many \_\_\_\_\_

SISTERS: \_\_\_\_\_ How Many \_\_\_\_\_

CHILDREN: \_\_\_\_\_ How Many \_\_\_\_\_

## SYSTEM REVIEW QUESTIONS

Have you had any problems with the following areas Now or in the Past? (Y = Yes and N = No)

\_\_\_ Eyes (Glasses, Contacts, Cataracts, Glaucoma, Etc)

\_\_\_ Gastro-Intestinal (Acid Reflux, Ulcers, Gall Bladder, IBS, Etc)

\_\_\_ Ears, Mouth, Nose, Throat (Hearing Loss, Sinus, Etc)

\_\_\_ Genito-Urinary (Male/Female Reproductive, Kidney, Bladder, Etc)

\_\_\_ Cardiovascular (Heart, High BP, High Cholesterol, Etc)

\_\_\_ Musculoskeletal (Breaks, Arthritis, Osteoporosis, Discs, Etc)

\_\_\_ Respiratory (Lungs, Breathing, Asthma, COPD, Etc)

\_\_\_ Skin (Rashes, Skin Cancer, Dryness, Psoriasis, Eczema, Hair, Etc)

\_\_\_ Neurological (Nerve Issues, Weakness, Numbness, Etc)

\_\_\_ Psychiatric (Anxiety, Depression, Bipolar, ADD/ADHD, Etc)

\_\_\_ Endocrine (Thyroid, Hormonal, Imbalances, Liver, Etc)

\_\_\_ Others: \_\_\_\_\_

Please describe in more detail: \_\_\_\_\_

## NOTES

## Neck/ Back Bournemouth Questionnaire

	Date:		Neck	Back
Over the past week, on average, how would you rate your neck/back pain? <i>0 - no pain, 10 - worst possible pain</i>				
Over the past week, how much has your neck/back pain interfered with your daily activities (housework, dressing, lifting, reading, driving)? <i>0 - no interference, 10 - unable to carry out activity</i>				
Over the past week, how much has your neck/back pain interfered with your ability to take part in recreational, social, and family activities? <i>0 - no interference, 10 - unable to carry out activity</i>				
Over the past week, how anxious (tense, uptight, irritable, difficulty in concentrating or relaxing) have you been feeling? <i>0 - not at all anxious, 10 - extremely anxious</i>				
Over the past week, how depressed (down-in-the-dumps, sad, in low spirits, pessimistic, unhappy) have you been feeling? ** <i>0 - not at all depressed, 10 - extremely depressed</i>				
** Discussed the depression score & offered referral for counseling.				
Over the past week, how have you felt your work (both inside and outside the home) has affected (or would affect) your neck/back pain? <i>0 - have made it no worse, 10 - have made it much worse</i>				
Over the past week, how much have you been able to control (reduce/help) your neck/back pain on your own? <i>0 - completely control it, 10 - no control whatsoever</i>				
<b>Total Points:</b>				
<b>Normal = 0%</b>		<b>Score: Total Points/70 X 100 = total %</b>	%	%

Bolton JE, Humphreys BK: The Bournemouth Questionnaire: A Short-form Comprehensive Outcome Measure. II. Psychometric Properties in Neck Pain Patients JMPT 2002; 25 (3): 141-148.

### Quadruple Visual Analog Scale

Rate the discomfort for each area. 0 is no pain, 10 is severe pain. Best: pain level at best. Worst: peak or maximum pain level since the last visit, time of intake, or since the onset of the condition. Now: pain level at the time of the current office visit. Usual: the usual or average pain since the last visit (or since the initial visit, or since the onset of the condition, depending on the chronicity of the condition).

0 is no pain, 10 is severe pain

Date	Area	Best	Worst	Now	Usual	Score
	Neck	/10	/10	/10	/10	
	Mid Back	/10	/10	/10	/10	
	Low Back	/10	/10	/10	/10	

**Scoring:** (for scoring purposes, the "Best" column does not apply.)

$$\text{Normal} = 0 \quad \text{Worst} + \text{Now} + \text{Usual} = \underline{\quad\quad} / 3 = \text{Score}$$

### Patient Specific Function and Pain Scale

Indicate **3 to 5** Activities in your daily life you are currently unable to do or are having difficulty with as a result of your problem.

**Examples:** Laying on Sides/Back/Stomach, Sleeping, Gripping, Pushing/Pulling/Reaching, Sitting, Standing, Walking, Bending, Lifting, Dressing Self, Using Stairs, Using a Computer, Getting In/Out of Car, Kneeling, Using Bathroom, Golf, Bowling, Gardening, Sex, ECT.

**Rate Your Difficulty - 0 Normal; 1-3 Limited; 4-6 Difficult; 7-9 Painful; 10 unable**

Activities	Date:
1. _____	/10
2. _____	/10
3. _____	/10
4. _____	/10
5. _____	/10
Symptoms Score:	

**Scoring: Normal = 0**

\* "# of Symptoms" is the # of activities

\* Symptoms Score: Total sum of rated activities/(the # of activities rated X 10) X 100 = total %



## INFORMED CONSENT: CHIROPRACTIC CARE & ADJUSTMENTS

I hereby request and consent to receiving Chiropractic Manipulations (Adjustments) and other Chiropractic procedures, including various Physical Therapy Modalities, Exercise Therapies and any other Supportive Therapies as deemed appropriate by the Doctors of Chiropractic and performed by the Doctors of Chiropractic or Licensed Support Staff employed by, associated with, or serving as back-up support for, AHCC now or in the future.

I understand and am informed that with Chiropractic care, as in the practice of medicine and all other health care modalities, results are not guaranteed and there is no promise of a cure. I further understand and am informed that, while Chiropractic care is remarkably safe and effective and provides many patients with benefits including pain relief and enhanced health, there can be associated risks, just as in the practice of medicine. Potential risks include, but are not limited to: soreness, fractures, disc injuries, rib injury, physiotherapy burns, soft tissue injury, stroke, dislocations and sprains. With that understanding, I do not expect the doctor to be able to anticipate and explain all risks and complications, and I wish to rely on the doctor to exercise judgment, which is in my best interest, during the course of the procedure the doctor has deemed appropriate at that time based upon the facts then known.

I also understand that there are treatment options available for my condition other than Chiropractic procedures. These treatment options include, but are not limited to: rest; self-administered care; over-the-counter analgesics; medical care with prescription drugs such as anti-inflammatories, muscle relaxants and pain killers; physical therapy; steroid injections; bracing; and surgery. I understand and have been informed that I have the right to a second opinion and to secure other opinions if I have concerns as to the nature of my symptoms and treatment options.

I acknowledge that the Doctor of Chiropractic has discussed with me the following items:

- Explanation of my current condition;
- Proposed Chiropractic procedures;
- Risks of not receiving or undergoing any treatments or procedures.

I have read, or have had read to me, the above consent. I have also had the opportunity to ask questions about its content. I intend this consent to cover the entire course of treatment for my current condition and for any future condition(s) for which I seek treatment. This consent is for Chiropractic care and procedures to be performed on me, or for the patient named below (for whom I am legally responsible), whether in my presence or absence.

\_\_\_\_\_  
Patient Name (Print)

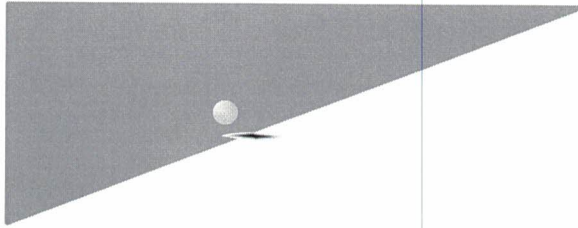
\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Date

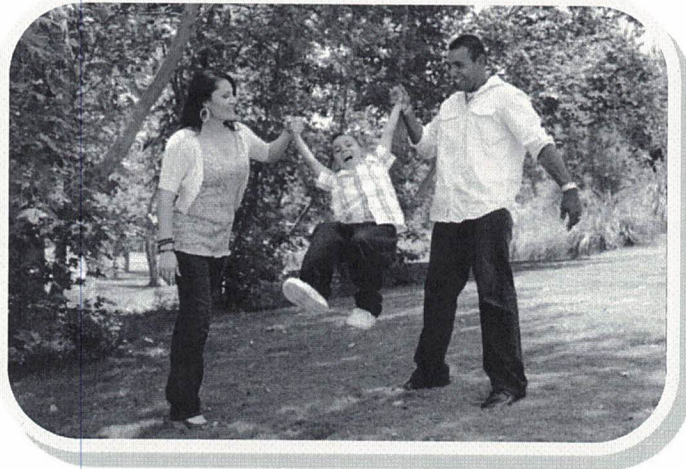
\_\_\_\_\_  
Guardian/Legal Representative Name (Print)

\_\_\_\_\_  
Guardian/Legal Representative Signature

\_\_\_\_\_  
Date



# ABSOLUTE Health Chiropractic



## POLICIES & CONSENTS

### ABSOLUTE HEALTH CHIROPRACTIC

503 S. Cherry Ave., Suite 111

Marshfield, WI 54449

715.898.1050 • Fax: 715.384.6992

[www.absolutehealthchirowi.com](http://www.absolutehealthchirowi.com)

## WELCOME

**Welcome to Absolute Chiropractic Health!** We appreciate your trust in selecting us for your health care needs. Absolute Chiropractic Health (AHC) strives to provide the best care for all of our patients and seeks to have our patients actively involved in their care and rehabilitation as much as possible. Our clinics offer a variety of Chiropractic treatments, exercises, therapies and modalities to best meet your needs. Chiropractic care is for the whole family. We care for individuals of all ages and welcome referrals.

## OFFICE POLICIES

**Firearms:** Firearms are not allowed on the premises of any AHCC clinic or office.

**Changes/Updates:** Patients are responsible for promptly notifying clinic of any changes in their insurance coverage, contact information, legal guardianship, or other pertinent data that may affect their billing or care.

**Appointments:** It is important that patients follow the recommended plan of treatment to maximize their healing and recovery time. If you need to reschedule an appointment, it is appreciated if you can contact our office within 24 hours prior to the appointment. Our clinics also will do our best to accommodate walk-in appointments or same-day appointment requests.

**Email Reminders:** AHC offers Email appointment reminders as an option to patients.

***\*Note: Time sensitive issues such as medical emergencies should not be communicated via email because hours may pass between when a message is sent and when it is received and acted upon. Sensitive and highly confidential subjects should not be discussed because of the potential for the messages to be intercepted or transmitted to unintended recipients.***

**Text Reminders:** AHC offers Text appointment reminders as an option to patients.

***\*Note: Text messages will be sent for patient appointment reminders only. Any changes to appointment dates and/or times must be made via phone or in person. Text responses will not be received by Absolute Chiropractic Health. Standard text messaging rates may apply.***

## FINANCIAL POLICIES

**Payment Methods:** Our clinics accept Cash, Check, Credit/Debit Cards (Mastercard/Visa).

**Claims Submission:** As a courtesy, AHC will submit claims to your primary insurance and, if applicable, your secondary insurance on your behalf. This includes Medicare and Medicaid. Please submit a copy of all insurance cards upon arrival.

**Insurance Verification:** As a courtesy, AHC will call to verify benefits and eligibility; however, AHC is not responsible for any erroneous data provided to us by your insurance carrier. AHC does not guarantee that your insurance will pay. Patients are responsible for understanding their health care policy benefits and limitations. If for some reason your insurance claim is denied, you are responsible for the full amount of the bill. If you have any questions regarding your eligibility or benefit coverage, please contact your insurance carrier to discuss your policy.

**Deductibles, Copays, and Non-Covered Services:** Payment of Deductibles, Copays and Non-Covered items are due at the time of service. Please be prepared to pay upon appointment check-in.

**ChiroHealth USA:** Is a Medical Discount Plan that provides service discounts through plan participation with ChiroHealth USA and it is not a health insurance plan. This is available to ALL patients interested in receiving a discount for services not covered by insurance and for high deductible insurance plans. It involves an affordable annual membership that covers the patient and immediate family members. Ask for a brochure, or speak with clinic staff for more information.

**Work Comp:** If a Worker's Compensation carrier does not accept liability, the patient will be financially responsible for all services.

**Personal Injury & Auto:** Charges will be submitted to the applicable insurance company (auto, health, liability, responsible party's insurance). Denied services will be the patient's responsibility.

**Minor Patients:** The legal guardian accompanying a minor is responsible to authorize treatment and provide payment for services. Billing statements will be sent to the legal custodian.

**Medicare:** Please note that Medicare does not pay for all of your health care costs; however, even though Medicare may not pay for a service, it does not mean you should not receive that service. Medicare Part B recognizes payment for the following Chiropractic services only: Spinal Manipulation (a/k/a Chiropractic Adjustment).



A calendar-year deductible is required for all Medicare patients. After your deductible has been met, Medicare pays 80% of the approved Spinal Manipulation. The patient is responsible for the remaining 20% Co-insurance.

Non-covered items that are the patient's financial responsibility are: Exams, X-rays, Extremity Adjustments, Therapies, Nutritional Supplements, DME's/Supports, Exercise Programs, and Maintenance Care. Please note that it is our policy to obtain X-rays and perform periodic Exams as part of our treatment protocol, even though they are Non-Covered services. If the Covered service (i.e. Chiropractic Adjustment) is likely to be denied as maintenance care, our clinic will provide an Advanced Beneficiary Notice (ABN) for the patient to decide if they would like to continue care at their expense.

**Medicare Supplemental Plan:** Medicare supplemental policies are designed to coordinate with Medicare and are plan-specific. Larger co-payments and additional benefits may apply. Some supplemental plans may pay for the Deductible and Co-insurance depending upon patient's policy. Please provide a copy of the Medicare supplemental insurance card at the same time the Medicare card is provided.

**Medicaid:** Please note that Medicaid covered services may vary by state. Medicaid recognizes payment for the following Chiropractic services only: Spinal Manipulations (a/k/a Chiropractic Adjustment) and X-rays when performed in conjunction with an Exam. Please note that it is our policy to obtain X-rays and perform periodic Exams as part of our treatment protocol, even though they are Non-Covered services and the patient's financial responsibility. Proof of insurance eligibility is required each month. Co-payments must be paid on the same day the service is provided. Non-Covered services are the patient's financial responsibility and due at time of service. Patients will have the opportunity to decide if they would still like to receive the service(s) if not covered by Medicaid.

**Supplements / Durable Medical Equipment (DME):** Payment for these items is due at the time of purchase.

**Returns / Exchanges / Refunds:** We do not accept returns or exchanges for opened or used items (supplements, DME's, therapy items, etc.), unless under manufacturer's warranty. Other items may be returned to the clinic of original purchase unopened and unused within 15 days of purchase for a refund or exchange.

## ACCOUNT QUESTIONS

**Patient Account Questions:** Contact our corporate Personal Account Representatives (PARs) at **715-848-1741** or toll free at **800-589-8816** for account questions or to set up payment plans.

## CONSENTS & AUTHORIZATIONS

- **Notice of Privacy Practices** - I acknowledge that I have received the Notice of Privacy Practices and have separately signed the "Acknowledgement of Receipt of the Notice of Privacy Practices."
- **Authorization for Use & Disclosure of Protected Health Information (PHI)** - I understand that by signing below I authorize the Use and Disclosure of my Protected Health Information (PHI) described herein and in the Notice of Privacy Practices that has been provided to me. I also acknowledge that AHC has reserved the right to make changes to the privacy practices as necessary. If AHCC makes any changes, a revised Notice of Privacy Practices will be provided to me. I understand those changes will apply to any of my PHI that AHC maintains.

Check if additional Use and Disclosure authorization also applies:

I consent to use and disclosure of my patient health care records to the following person(s), including those involved in my care or payment for that care. [Specify person(s) below]:

(Person Name)	(Relationship)
(Address)	
(Person Name)	(Relationship)
(Address)	

Unless indicated by me otherwise, AHC may use professional judgment and experience with common practice to make reasonable inferences of my best interest in allowing a person acting on my behalf to pick up supplies, X-rays or other similar forms of PHI as applicable.

**Copy of Consent** - I understand I am entitled to a copy of this Consent and Policy Brochure and I will inform clinic staff if I choose to have a copy. The original will be retained in my patient file.

**Effect of Declining Consent** - I understand that this consent is a condition of my treatment with AHC and if I decide not to sign this consent, treatment may be declined.

Right to Revoke – I understand this consent is in effect until I choose to revoke it and I have the right to revoke it at any time by giving written notice. I acknowledge that such revocation will not affect any action AHC took in reliance on this consent before receiving the revocation. I also understand that upon revocation, AHC may decline to continue treatment.

- **Release of Information** - I authorize the release of any information pertinent to my case to any insurance company, adjustor or attorney involved in my case.
- **Assignment of Direct Payment** - I authorize any and all benefit payments to be made on my behalf directly to Absolute Chiropractic Health (AHC).
- **Financial Policies** - I understand and agree to adhere to the Financial Policies as outlined above and described herein.
- **Office Policies** – I understand and agree to adhere to the Office Policies as outlined above and described herein.
- **Email or Text Reminders** – I understand the policies outlined above and described herein and authorize Email or Text appointment reminders to be sent to me. I further understand that I can unsubscribe from email communications or discontinue text reminders at any time by providing written notice. I understand that this is an optional service and is provided as a courtesy only.

I am NOT interested in receiving Email or Text messages for appointment reminders.

**-OR-** Select one (optional):

Email Address: \_\_\_\_\_

Cell Phone #: \_\_\_\_\_

Carrier Name \_\_\_\_\_

- **Diagnostic Procedures, X-rays & Examinations**  
I hereby request and consent to receiving Diagnostic Procedures, including X-rays, and Chiropractic Examinations from the Doctors of Chiropractic and/or licensed support staff employed by, associated with, or serving as back-up support for, AHC.

This consent is for these procedures to be performed on me, or for the patient named herein (for whom I am legally responsible), whether in my presence or absence.

## PATIENT SIGNATURE

By affixing my signature below, I acknowledge that I have fully read and understand the items listed above. I hereby consent, authorize and acknowledge the policies, consents and items as listed above and described herein and as outlined within the Notice of Privacy Practices provided by Absolute Chiropractic Health (AHC):

\_\_\_\_\_  
Patient Name (Print)

\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Legal Guardian/Representative Name  
(Print)

\_\_\_\_\_  
Relationship

\_\_\_\_\_  
Legal Guardian/Representative Signature

\_\_\_\_\_  
Date



**ABSOLUTE  
Health Chiropractic**

**ACKNOWLEDGEMENT OF RECEIPT OF NOTICE OF  
PRIVACY PRACTICES**

***Absolute Health Chiropractic***

***503 S. Cherry Avenue Suite III Marshfield, WI 54449***

I, \_\_\_\_\_ have received a copy of the office's Notice of Privacy Practices. I understand that I have certain rights to privacy regarding my protected health information. I understand that this information can and will be used to:

- Conduct, plan, and direct my treatment and follow-up among the healthcare providers who may be directly involved in providing my treatment.
- Obtain payment from third-party payers.
- Conduct normal healthcare operations such as quality assessments and accreditation.

Patient Name: \_\_\_\_\_

Patient or Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For Office Use Only**

We attempted to obtain the written Acknowledgement of Receipt of our Privacy Practices, but acknowledgement could not be obtained because:

- Individual refused to sign.
- Communication barriers prohibited obtaining the acknowledgment.
- An emergency situation prevented us from obtaining acknowledgement.
- Other (Please Specify) \_\_\_\_\_

Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_